



**DRAFT  
PLANNING & COMMUNITY  
DEVELOPMENT COMMITTEE**

**OCTOBER 12, 2009  
MINUTES**

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**I. CALL TO ORDER**

Chair Lynn Norman called the meeting to order at 5:00 p.m. in the Council Chambers located on the first floor of Auburn City Hall, 25 West Main Street, Auburn, WA. Committee members present were: Chair Lynn Norman and Member Rich Wagner. Vice Chair Nancy Backus was excused.

Staff members present included: Mayor Pete Lewis, Director Cindy Baker, Principal Planner Elizabeth Chamberlain, City Attorney Dan Heid, Human Services Manager Michael Hursh, Senior Planner Chris Andersen, and Planning Secretary Renee Tobias.

**II. ANNOUNCEMENTS AND AGENDA MODIFICATIONS**

There were no announcements or agenda modifications.

**III. CONSENT AGENDA**

**A. Minutes – September 28, 2009**

Member Wagner moved and Chair Norman concurred to approve the September 28, 2009 minutes as presented.

MOTION CARRIED UNANIMOUSLY 2-0

**IV. ACTION**

**B. Resolution No. 4535 – Floodplain Moratorium**

On November 17, 2008, City Council enacted an initial six-month moratorium on development within the Federal Emergency Management Agency (FEMA) identified 100-year floodplain. This moratorium was issued as a result of the finding by the National Marine Fisheries Service (NMFS) that administration of the National Flood Insurance Program jeopardizes Endangered Species. The purpose of the moratorium was to give these federal agencies time to complete technical assistance for local jurisdictions, and in the interim, limit liability to private parties and the city.

Since the November 17, 2008 meeting, staff has taken several actions as noted in the Agenda Bill distributed with the agenda. Staffs from Auburn and seven other cities and counties in Western Washington were asked to participate in a focus group and provide comments on a model ordinance. The focus group met on August 6, 2009 and September 24, 2009 to provide review comments and discuss issues raised by the initial drafts of the model ordinance. The model ordinance is expected to be completed and available to the affected cities early in 2010. In order to continue to limit liability for private parties and the City, staff is recommending extending the moratorium six months to await the model ordinance.

Committee asked that staff include in the final Resolution some of the bulleted action items listed on the Agenda Bill. City Attorney Dan Heid advised the Committee that the moratorium would expire when a new ordinance implements the model ordinance.

Member Wagner recommended and Chair Norman concurred to approve Resolution No. 4535 with the addition of items as discussed.

MOTION CARRIED UNANIMOUSLY 2-0

### **C. Human Services Consolidated Plan**

The 2010-2014 Consolidated Plan and 2010 Annual Action Plan are required by the Department of Housing and Urban Development (HUD) to describe the current conditions affecting community life in the City of Auburn and the plans for further development.

#### 2010-2014 Consolidated Plan

This Plan is a five-year projection of trends and goals of the City and the planned use of Community Development Block Grant funds as an entitlement community.

The Committee complimented Human Services Manager Michael Hursh on the Plan's ease of reading and concise statistics. Committee reviewed and discussed the Consolidated Plan, providing feedback and direction to Mr. Hursh. Staff will review and confirm the data used for Figures 3.6 and 3.8.

At the request of the Committee, Mr. Hursh discussed the housing repair fund operation procedures in the event that the Howard Hanson Dam causes flooding on the Green River.

#### 2010 Annual Action Plan

The Annual Action Plan is the description of particular projects which are planned for the next fiscal year.

The City of Auburn allocates up to one percent (1%) of its general fund expenditures to provide human services for Auburn residents through contracts with non-profit agencies. Assuming the City will continue to receive the same amount of general fund revenues, the estimated allocation from General Fund budget for human service grants is \$545,600 in 2010. Unless Council chooses to change this percentage, there will be a significant drop in total funds available in 2010-2011. Committee reviewed and discussed the Action Plan, providing feedback and direction to Mr. Hursh.

Staff will make the recommended changes to the Human Services Consolidated Plan and Annual Action Plan and bring back to the Committee on October 26, 2009. The Plans are currently in a public comment period with a public hearing scheduled for October 19, 2009. Staff will incorporate the received comments into a final Plan and take to full Council on November 2, 2009.

**V. DISCUSSION****A. Pierce County Population/Housing Targets Update**

Staff last updated the Committee on the Pierce County targets process at the June 8, 2009 meeting. Since then, staff has met with staff from two other cities, Puyallup and Lakewood, on how to distribute the population allocated to the core cities and what each jurisdiction could accommodate. Principal Planner Elizabeth Chamberlain stated that at the September 24, 2009 Growth Management Coordinating Committee (GMCC) meeting, the draft numbers were presented. No allocation changes were made to Auburn or Lakewood; Puyallup will have an increase of 11,400 which they are comfortable with.

The core cities' documentation will be provided to Pierce County for consolidation into a single recommendation package for the GMCC to take action at their October 22, 2009 meeting. The GMCC recommendation is then forwarded to the Pierce County Regional Council (PCRC) for their review and action. Councilmember Cerino represents the City at the PCRC. Once the PCRC makes their recommendation, it is forwarded to the Pierce County Council for action. Pierce County differs from King County in that the County Council's decision is final and the targets are not part of the Countywide Planning Policies. It is anticipated that the Pierce County Council will take action on the targets (housing/population and jobs) in Spring 2010.

Committee reviewed and discussed the Preliminary Sub-group Recommendations for 2030 Populating and Housing Unit Allocations as presented in the agenda packet.

**B. PCDC Matrix**

Committee agreed to review the Matrix at the October 26, 2009 meeting.

**VI. Information****A. Directors' Official Decisions and Report**

There was no report.

**VII. ADJOURNMENT**

There being no further business to come before the Planning and Community Development Committee, Chair Norman adjourned the meeting at 6:03 p.m.

APPROVED THIS \_\_\_\_\_ DAY OF OCTOBER 2009.

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Lynn Norman, Chair

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Renee S. Tobias, Planning Secretary